

CONVERSE TOWN HALL AUDITORIUM RENTAL AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 20 ____, between the Town of Converse, a municipal corporation of the State of Indiana, hereinafter call LANDLORD, and _____, hereinafter called TENANT, WITNESSETH:

The LANDLORD leases to the TENANT for a term beginning ____ o'clock __M on _____, 20__ and ending ____ o'clock __M _____, 20__, the auditorium room located in the Converse Town Hall, on the following terms and conditions:

❖ **IF WANTING TO ENTER EARLY TO DECORATE, TENANT SHALL PAY AN ADDITIONAL FEE FOR LONGER RENTAL.**

1. TENANT shall pay rental in advance of, **EIGHTY ONE (\$81.00)** which shall include a **FIFTY DOLLAR (\$50.00)** key deposit to be refunded upon auditorium being cleaned properly, leaving the room as you found it. **(Deposit will be kept if found otherwise)**
2. Any property damage done in auditorium TENANT shall pay for and will no longer be able to rent.
3. TENANT shall conduct no activities within the auditorium, which shall constitute a violation of States Law or Town Ordinance.
4. Tenant shall be solely responsible for the safety of attendance at its activities and their personal property and shall indemnify and hold harmless the LANDLORD against any claims for personal injury or property damage in the leased premises while the same are under TENANTS control.
5. **THE FOLLOWING RULES APPLY TO ALL PERSON(S) USING AUDITORIUM!!**
 - a) No smoking in the building; No alcoholic beverages
 - b) NO playing on the stairs nor the piano
 - c) Nothing permanent attached to walls
 - d) Trash bags will be furnished by the TENANT
 - e) TENANT is to take trash with them when they leave
 - f) Lights are to be off; doors to be locked when they leave
 - g) Minors must have adult supervision at all times
 - h) Clean the bathrooms, empty the trash cans, mop floors
 - i) Place chairs: 5 rows= total of 20 chairs

WITNESS the hands of the parties in duplicate the day above written.

TOWN OF CONVERSE, INDIANA

By: _____

Kathy Juillerat

Clerk Treasurer

LANDLORD

By: _____

Phone #: _____

Address: _____

TENANT

❖ **USE OF THE TOWN HALL AUDITORIUM:** _____